

Information on the Travel Pass (LandesTicket Hessen / Hesse StateTicket)

Who is entitled to receive the LandesTicket Hessen?

- Employees under the collective agreement
- Civil servants
- Professors
- Employees not covered by the collective agreement
- Graduate assistants (with a master's degree)
- Trainees
- Civil servant candidates

Who is not entitled to receive the LandesTicket Hessen?

In principle, only employees that are in an active employment relationship with Goethe University Frankfurt are entitled to receive the travel pass. Therefore, the following groups of people are not entitled to receive it:

- Retired civil servants
- Professors emeriti
- Pensioners
- Senior professors
- Distinguished professors
- Adjunct lecturers
- Scholarship holders
- Student assistants (without a master's degree)
- Visiting professors and visiting scholars
- Interim professors
- Fee-based independent contractors
- Freelancers whose work is based on a works or services contract
- Interns
- Employees of other public authorities assigned to the university
- Employees of outside contractors
- Affiliated institutes that are separate legal entities

If your employment status is not included in the list and you would like to know whether you are entitled to receive the travel pass, please contact personalabteilung@uni-frankfurt.de.

What does the LandesTicket Hessen cost?

The LandesTicket is not available for purchase. It is provided to the groups of people listed above only.

What is the LandesTicket Hessen's range of validity?

The LandesTicket is valid in the same area as the Hessenticket. It allows you to travel through all of Hesse and to several adjoining regions, such as Mainz, Eberbach or Warburg, enabling you to transition between regions serviced by different public transport authorities. If you would like to go further than that, you will need an additional ticket. For an overview of the LandesTicket's range of validity, take a look at this map (landesticket.uni-frankfurt.de).

Is it possible to take fellow travellers with me on my ticket in the evening or at the weekend?

The LandesTicket grants one adult and all children of up to 14 years of age who live with you in the same household free transport with your ticket on Monday to Friday from 7 p.m. as well as all day at the weekend and on public holidays (“Mitnahmeregelung”, MRN). The ticket is personalised and not transferable.



What means of transport may I use?

With the LandesTicket, you may take the regional train, S-Bahn, tram, underground, bus and on-call shared-taxi (“Anrufsammeltaxi”) in all of Hesse.

Can I use it on long-distance trains, such as the ICE?

The LandesTicket is not valid on long-distance trains of Deutsche Bahn AG (IC, EC, ICE), not even in combination with a supplementary ticket.

Can I travel first class with it?

If you want to use your travel pass for first class travel, you will need to purchase a supplementary ticket at your own expense. You can either opt for a supplementary season ticket or buy a supplementary single ticket each trip. If you want to take fellow travellers with you on your ticket during first class travel, a supplementary ticket is required for them as well.

What period of time is the LandesTicket Hessen valid for?

The LandesTicket is valid for one calendar year.

What documents do I have to provide during a ticket inspection?

The LandesTicket Hessen is personalised and must be signed by the pass holder. It is only valid in conjunction with an official photo ID (identity card, passport). Please note that the Goethe-Card is no official photo ID.

What will happen if I cannot present valid documents during ticket inspection?

In that case, you will be treated the same way as any other passenger and fined €60. However, if you can prove that you were travelling on a valid ticket by showing your LandesTicket to the company that was in charge of the inspection within one week, the fine will be reduced to €7.

Can employees who live outside the LandesTicket's range of validity use it, too?

Yes, but only within its **range of validity**. If you need to travel further than that, you can buy one of the regular tickets.

What will happen with the LandesTicket Hessen if my active employment relationship with Goethe University expires or I retire?

Before employees leave the university, they must return the LandesTicket to the competent HR department ("Abteilung Personalservices"). This also applies to everything else provided to them as part of the employment or contractual relationship (e.g., key cards, keys).

Will I have to return the LandesTicket if I am absent for a longer period of time?

As long as your contract as an active employee, as a trainee or intern under the collective agreement or as a trainee with civil service status continues without interruption, you are permitted to use the LandesTicket.

In case of a long-term absence, you are only permitted to use the LandesTicket during the calendar months for which you are – at least in part – entitled to a remuneration or maintenance allowance from Goethe University.

This means that people who are not entitled to claim a remuneration or maintenance allowance from Goethe University for at least one day of the calendar month are not permitted to use the LandesTicket.

In the following exceptional cases, however, the use of the LandesTicket is still permitted:

- During periods of unpaid leave of absence if Goethe University has confirmed in writing prior to the leave that it serves the employer's interests or an official or public purpose. In that case, the travel pass may be used until the end of the calendar year in which the leave was taken.
- During periods of parental leave the travel pass may be used until the end of the calendar year in which the child was born.
- During periods of leave of absence granted to a person for the care of close relatives the travel pass may be used until the end of the calendar year in which the leave was taken.

May I modify the travel pass, add information or laminate it?

The LandesTicket is only valid in its original state and must not be modified or laminated.

What should I do if I lose the pass or it becomes unusable?

If you lose the travel pass, you must report the loss to the competent HR department, which will issue a new pass. The same applies in the event that the pass becomes unusable (illegible).

What should I do if a piece of information on the travel pass must be changed, for example because I changed my name?

You need to present your LandesTicket to the competent HR department, which will replace it with a new LandesTicket containing your updated data.

Does the travel pass affect the reimbursement of costs incurred when making official trips with a private car?

Based on section 6 of the Travel Expenses Act of the Land of Hesse (HRKG), reimbursement of kilometres travelled and reimbursement for accompanying passengers is granted for official trips with a private car. There is no intention to change this provision.

Does the LandesTicket affect the distance flat rate?

Your LandesTicket won't be taxless, the Goethe-University is going to take care of the flat rate taxation. Thereby the reduction of the commuting allowance does not occur, so you won't have any fiscal disadvantages with the LandesTicket.

Who can I contact if I have any questions about the LandesTicket Hessen?

- NVV service hotline: +49 (0)800 9390800
- RMV service hotline: +49 (0)69 24248024
- VRN service hotline: +49 (0)621 107 7077

You are an employee of Goethe University and you feel an answer is missing from the list?

Send an e-mail to personalabteilung@uni-frankfurt.de.

Further information about the LandesTicket Hessen can also be found at



landesticket.uni-frankfurt.de.

